

NETWORK | HAND LEADS | BOOK



WHAT IS THE SU

The SU is a charity, designed to work with, support and represent UoG students democratically. We work with as well as aiming to hold the University accountable to best represent student interests and issues. The SU is student led, with student representatives being elected every year, Full Time Officers and Network Leads (yourselves) are elected to campaign and represent the voices of the groups you have been elected for.

Your role is to hold the SU accountable, adjust the direction through campaigns and changes so we are consistently best representing students

Where is the SU?

Located at Park Campus next to the Refectory. But there is a physical SU representation in the forms of shops/ stores on most campuses.

WHO IS THE SU?

- CEO (will be in student council, need to contact is very small but head of entire Union) Josh Clare Email: jclare1@glos.ac.uk
Communications and Marketing (One of the busiest teams at the union)
Marketing and Commercial Services Manager
Emma Pethybridge (aka Emma P) Email: epethybirdge@glos.ac.uk
- Marketing and Communications Coordinator
Niamh Roderick nroderick1@glos.ac.uk
Student Voice (Not biased but a pretty cool team who you should contact if you need support!)
Student Voice Manager
Emma Milsom (aka Emma M) Email: emilsom3@glos.ac.uk
Student Voice and Campaigns Coordinator
Ruth Truscott Email: rtruscott@glos.ac.uk
FTOs (May seem like an intimidating team of people but do contact them)
Welfare and Diversity
Asha Sutton Email: Asutton3@glos.ac.uk
Activities and Opportunities
Charlotte MacFarland Email: cmacfarland@glos.ac.uk
Education and Community
Aimee Jones Email: aimeejones@connect.glos.ac.uk
Activities and Sport
Student Activities Manager
Alex Burnett Email: aburnett3@glos.ac.uk
- Finance Team
Finance Manager
Emma Boobyer (aka Emma B) Email: eboobyer@glos.ac.uk

SU Jargon Buster

Annual
General
Meeting
(AGM)

Happens once a year, students hold officers to account and vote on policies

Student
Subject
Coordinators
(SSCs)

These are paid student staff members who liaise between course reps and UoG

Policy/Motion

What students or officers write which sets out the change they want to implement answering why and how

Agenda

Sent out before meetings, it is essentially noting what will be discussed to keep meeting on track and to share any documents you need to read before meeting

Minutes

A record of what was said and done in the meeting. Often shared as per our bylaws on the SU website

By-Laws

These are written rules for how the SU must govern and run spaces. They are something the SU must follow.

Education
Zone

**Postgraduate students
Network Lead
Two choosen SSCs
Campus Expereicne
Network Lead**

Activities
Zone

**Sports Network Lead
Societies Network Lead
Sustainability Network Lead
Volunteers Network Lead**

Liberation and
Inclusion Zone

**LGBTQ+ Network Lead
Mature Students Network Lead
BAME+ Network Lead
International Students Network Lead
Care Leavers Network Lead
Students with Disabilities Network Lead
Women+ Network Lead
Parents and Carers Network Lead
Mental Health Network Lead**

Network and Zones

The role of the Student Council Structure

The Student Council is the top-level it provides a space for students to attend and to hear some of the biggest student facing issues. There is also a chance to better understand the governance. The space in which a topic is discussed depends on how widely the issue, or solution, will span across different groups.

Student Council

Here, the wider student facing issues are discussed, debated, and implemented as necessary. An overview of the operational plan, chaired by a neutral chair as opposed to an FTO, as well as a look into the wider budget drafting will be part of the key structures of Student Council, as well as a more 'AGM' approach for students steering the direction of the SU.

Network leads are expected to attend these meetings and vote on the motions and policies.

Meetings occur once a term organised by the Student Voice Team

Example - Access Ramps

For example, if a group of students want to introduce access ramps to a new part of campus, they will first bring it to the Students with Disabilities Network, where it will be discussed to consult a wider group who it will affect.

If the change needs more students involved to take the case to the university, it can be escalated to the Zone level to get the backing and approval of other student networks. An issue should also be escalated if it will affect more than one group in the zone, e.g., increased funding for sports may reduce funding for societies.

If the change will cause temporary disruption to a sports facility, the Student Council should discuss the issue and solution to find a way that works best for all students.

Networks

This is where network level issues and solutions get solved through working within their groups. The Network Leads' role will facilitate and coordinate action that can be achieved at network level. Within this system there is space for assistance from the FTOs to be called on if the issues are bigger or affect a wider group of students, so they be escalated to the next level.

The Networks is the main space associated with your role. You are responsible for organising and chairing these meetings. There must be at least one Network meeting in-between the zone meetings. The regularity and agenda of Network gatherings are for you and your network to organise to what best suites you.

Networks are the space for you to come together as a community, a forum to hear the issues you are facing, questioning how to action or create change. It is also important for you as the Lead to report back on changes or agreements made in the Zone and Student Council meetings.

Zones

This is the first level in which wider discussion and conversation can happen, as well as the first public opportunity for the FTOs to share their knowledge and help. This can also be the first stage in which an issue raised by a group who sits outside a network can bring for discussion - or to implement a new network.

Network leads sit in these spaces and discuss changes and escalate their large action that cannot be completed within the community of the Network.

Meetings occur every four weeks, organised by the Student Voice Team

Network Lead Roles

“By nominating myself, I agree that I feel I am appropriate for this role.”

All Network Leads and FTOs sit on Student Council

BAME Network Lead

*Defined as Black, Asian or any other minority ethnic group this can include but is not limited to African, Middle Eastern, Caribbean or Asian descent; and/or descended from the indigenous populations of the Americas and/or the South Pacific.

Self-Define as BAME and represent the views and experiences of the BME community

Committees and/or groups you sit on:

BAME Network
Attend Equality and Diversity
Liberation and Inclusion Zone

Care Leavers Network Lead

Identify as a Care Leader and represent the views and experiences of the Care Leavers community

Meetings: Care Leavers Network and Liberation and Inclusion Zone Meetings

Sustainability Network Lead

Be passionate about sustainability and the environment which will involve running GlosGoesGreen and supporting the SU Sustainability shop.

Committees and/or groups you sit on:

Sustainability Network Meetings and Activities Zone meetings

Mental Health Network Lead

*Defined as anyone who has mental health issues.

Self-Define as having or have had to represent the views and experiences of the community

Committees and/or groups you sit on:

Mental Health Network

Liberation and Inclusion zone meetings

International Students Network Lead

Identify as an International Student and represent the views and experiences of the International Students community

Committees and/or groups you sit on:

International Student Network

Liberation and Inclusion Zone Meetings

LGBTQ+ Network Lead

Defined as Lesbian, Gay, Bisexual, Transgender and Queer (or questioning), Non-binary and gender-fluid.

Self-define as LGBTQ+ and represent the views and experiences of the LGBTQ+ community Committees and/or groups you sit on:

LGBTQ+ Society

LGBT+ Partnership Meeting

LGBTQ+ Network Meetings and Liberation and Inclusion Zone Meetings

Mature Students Network Lead

*Defined as a student who started their undergraduate course aged 21 and over or their postgraduate course aged 25 or over. **Identify as a mature student and represent the views and experiences of the mature students community Committees and/or groups you sit on:**

Mature Student Network and Society.
Liberation and Inclusion Zone meeting

Parents & Carers Network Lead

Identify as a Parent & Carer and represent the views and experiences of the Parent & Carer community

Sit on Parents and Carers Network and Liberation and Inclusion Zone Meetings

Postgraduate Network Lead*Incl PGCE

Identify as a Postgraduate and represent the views and experiences of the Postgraduate community Committees and/or groups you sit on:

Postgraduate working group
Postgraduate Network and Education Zone Meeting

Societies Network Lead

Must be currently part of a sports team and effectively represent students who are part of sports teams. Committees and/or groups you sit on:

Societies Network and Activities Zone Meetings

Women+ Network Lead

*Defined as a woman+ (self-identifying woman, partially identifying or non-binary person); and those who experience oppression as a woman.

Self-define as a women and represent the views and experiences of women

Committees and/or groups you sit on:

Women+ Network Meetings and Liberation and Inclusion Zone Meetings

Students With Disabilities Network Lead

Define as someone with a disability and/or a long term chronic illness.

Sit on: SwD network and Liberation and inclusion Zone meeting

Volunteers Network Lead

be a volunteer at uoG

Volunteer Network and Activities Zone meetings

Campus Experience Network Lead

To effectively represent all campuses in our multi-campus university

Campus experience Network and Education Zone

RESPONSIBILITIES OF ALL NETWORK LEADS

ENGAGE

All members of the SU Student Council have been elected by the student body to ensure that you represent their interests to the Students' Union and the University and therefore engage regularly with students, covering all campuses and student groups. An example of this would be the Women+ NL should represent and regularly engage with that specific group of students. It is important that members attend the meetings of the Student Council in order to bring forward matters of interest to students, to debate and consider new student policy motions, and to ask questions of and hold the Full-Time Officers to account for their actions.



ABSENCE

If you find you are unable to attend a SU Student Council meeting, you must send apologies to the Student Council Chair prior to the start of the meeting. Failure to attend two consecutive meetings of the Student Council without apology may result in you having to step down from your role.



CAMPAIGNING

As a representative you have been elected to represent a specific group of students and campaign on behalf of your fellow students. Campaigning is a great part of the Students' Union work in making student life better across the whole University of Gloucestershire. Some things that we campaign on are: education, liberation, environment, welfare, campus based issues and the student experience as a whole.

The Students' Union will work directly with Full-Time and Network Leads to achieve the goal. You will be supported in developing any campaign ideas that you have by your mentor and Full-Time Officer and a budget may be available if required.

The SU have a more in-depth campaign booklet which tells you how and gives you top tips to run a campaign. To get your campaign started fill out our campaign form here <https://forms.office.com/r/FWDeCvPRX1>



WHAT DOES CAMPAIGNING MEAN?

When the word campaign is mentioned, some people vision a huge protest or demonstrations but campaigning can be as simple as signing a petition, lobbying the university or raising awareness of an issue. A campaign can serve to introduce an idea, remind people of what's available, reiterate things or highlight an issue, but ultimately aims to create positive or meaningful change.

Liberation 101

LGBTQ+

Key Dates:

LGBTQ+ History Month: February

Pride: Normally in June

Last year focused on:

Pronoun campaign- creating inclusive spaces. We now include pronouns in introductions and place in email signatures.

The different flags and communities
<https://www.rd.com/list/lgbtq-flags/>

“ THE SECRET OF CHANGE IS TO FOCUS ALL OF YOUR ENERGY NOT ON FIGHTING THE OLD, BUT ON BUILDING THE NEW.

SOCRATES

Students with Disabilities

Key Dates:

- Mental Health awareness Week: May (it was 10-16th in 2021)
- Learning Disability Week June 17-23
- World Suicide Prevention Day- 10 September
- Dyslexia Awareness Week 5-11 October
- Disability Pride Month: July

For More: <https://efdni.org/disability-awareness-days-2020/>

Last year focused on: Mental Health Taboo awareness campaign, creating a lecture capture policy which is under review.

BAME+

Key Dates:

Black History Month: October
Islamophobia awareness Month: November

Last year focused on: BAME+ Network, discussions on better EDI training for sport, Access and Participation Report
Link here <https://www.uogsu.com/news/article/studentsunion/We-have-submitted-our-Access-and-Participation-Student-Submission/>

Women +

Key Dates:

- Women’s History Month: March
- International Women’s Day: 8th March
- International Day for the Elimination of Violence against Women: 25th November

What we are doing: Readdressing women+ safety after Sarah Evered Case
“SU List of promises and recommendations made: At the SU we have always taken women’s safety seriously at our events and in our SU communities such as clubs & socs. In light of recent events, we are continuing to increase this work and will be taking more steps to help women feel safe. We will be looking to:

- Continue lobbying the University to do more to support victims
- Run specific training for sports clubs & societies on keeping women safe
- Including and promoting information on where to access support and information
- Adding specific guidance on women’s safety into Welcome Packs for 2021*
- Increase the focus on women’s safety at SU events
- Organise self-defence classes for women”

International Students

Key Dates:

- Ramadan 12th April- 12 May
- Eid 12-13 May
- Hanukkah 28th November- 6th December
- Chinese New Year 1st February 2022

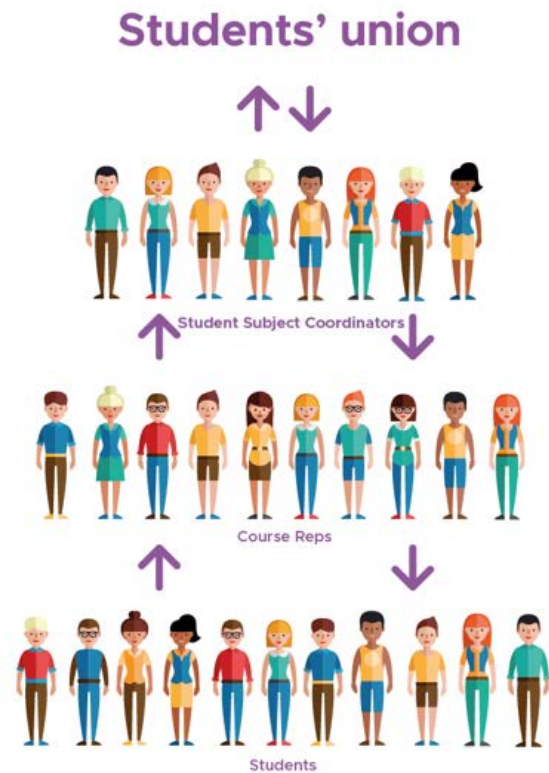
<https://www.pat.nhs.uk/working-for-us/Equality/Resources/EDI%20-%20Interactive%20Calendar%202021.pdf>

Last year focused on: Access and participation Plan Providing important cultural information in Welcome Packs

“ SUCCESS IS ONLY MEANINGFUL AND ENJOYABLE IF IT FEELS LIKE YOUR OWN

MICHELLE OBAMA

ACADEMIC REPRESENTATION STRUCTURE



Student Subject Coordinators (SSCS)

These aren't elected but paid student staff members, working on average 8-9 hours per month. 2 peer nominated SSCs will sit in the Academic Zone.

Course Reps (CRs)

Over 500 course reps as there are two elected per year per course
Are elected by students in October.

CAMPAIGN TOOLKIT

To create an Incredible Campaign Follow these Steps
It's as Easy as 1 2 3

1

Form a Plan
Start by filling out the problem tree

2

Campaign Form
This notifies the Student Voice Team

3

Discuss with Us!
We will set up a meeting prompted by the form to discuss way to action and escalate your campaign.

“**EDUCATION IS THE MOST POWERFUL WEAPON WHICH YOU CAN USE TO CHANGE THE WORLD.**” **Nelson Mandela**

Campaigns:

Follow the Campaign Booklet and the 1, 2, 3 steps on the campaign toolkit.

https://connectglosac-my.sharepoint.com/:b:g/personal/s3800053_glos_ac_uk/EW4XpLaat65lkpnrMZdoaZ8BoI5bNRsPUlzZubvICmA-rQ?e=0HHcJB

**“
ONE PERSON CAN MAKE
A DIFFERENCE, AND
EVERYONE SHOULD TRY,”**

JOHN F KENNEDY

Any Questions message rtruscott@glos.ac.uk

